



## **Adult Programs: Community Guidelines & Studio Policies**

### **Community Guidelines for Adult Programs**

The mission of Fleisher Art Memorial is to make art accessible to all, despite economic means, cultural background or artistic experience. Our core values are: the recognition that everyone can be an artist; art is a pathway to fulfillment; and art enriches community. Since 1898, Fleisher has been fostering a safe, encouraging, inclusive and creative community.

Our Community Guidelines were collaboratively written and agreed upon by members of Fleisher's adult student body and staff. These guidelines were designed to ensure a safe, encouraging, and joyful environment for our entire community, including students, faculty, models, and staff. We expect all participants in the adult program to abide by our guidelines and to report any incidents that violate them to the Manager of Adult Education, Suzanne Seesman, [seesman@fleisher.org](mailto:seesman@fleisher.org). We will proactively enforce these guidelines and determine appropriate consequences based on the severity of the incident. These guidelines may be updated and change over time. At the end of each class, students will have an opportunity to share feedback through evaluation surveys.

#### **As part of the Fleisher community, we expect and encourage the following behaviors and actions.**

- Fleisher is a safe place that honors each individual's experience and background, where our diverse experiences are seen and celebrated - not just accepted or tolerated.
- Fleisher's community is accepting, open, thoughtful, kind, willing to speak out and take a stand against harmful behaviors, language, and comments.
- Faculty and students encourage each other to express their individual artistic vision and to evolve as artists, to embrace "failure" and overcome the fear of making mistakes.
- Our students and faculty are curious about diverse ways to create and experience art. They stay present, open to feedback, and are willing to listen to each other.
- Everyone should be treated with respect, including staff, faculty and students.

**Fleisher will not accept or tolerate the following behaviors. Consequences for these behaviors will result in removing a student from their class and possibly asking a student not to return to Fleisher again.**

- Dehumanizing, mean, aggressive, violent, or destructive behavior.

- Excluding, disrespecting, or bullying people based on race, gender identity, ability, religion, sexual preference, political stance, language ability, immigration status, artistic experience, or economic status.
- Being dismissive of other people's opinions, elitist, judgmental or criticizing others harshly.
- Being destructive and harmful to studio spaces, other people's art work or materials and equipment.

*Students who behave in a disruptive or inappropriate manner are subject to removal from the classroom at the instructor's request, and depending upon the severity may be asked not to return to Fleisher.*

## Studio Policies for Adult Programs

To help ensure that Fleisher Art Memorial remains a safe, inclusive, respectful, supportive, and fun environment for all students, staff, and faculty by following these guidelines while in studios. We appreciate your cooperation, in support of Fleisher's mission, to make art accessible to everyone, regardless of economic means, background, or artistic experience.

- Fleisher strives to welcome students of all backgrounds and experiences. If you require accommodations or have circumstances that will be helpful to the instructor to make your time a good learning experience, we invite you to share those with the instructor, or the Manager of Adult Programs.
- Be mindful of others' artwork, personal space, and belongings. Make sure to ask permission before touching others' artwork or belongings—this includes students, faculty, and models.
- Make every effort to attend class, and to be on time. Irregular class attendance is disruptive and can slow progress for other students. Those who are unavoidably late should enter quietly, so as not to interrupt others. Instructor may choose to or not to review missed information at their discretion.
- Students may not enter the studio space or classroom more than 15 minutes before the class official start time. Students must leave the classroom on the scheduled end time of the class.
- Allow time to clean up and to exit the studios at the end of class. Students must leave Fleisher's building by 9:40 p.m. The alarm system is activated, and the parking lot gates are locked by 9:50 p.m. (4 p.m. on Saturdays.) All remaining vehicles will be locked in and/or towed at the owner's expense.
- Actively participate in clean-up after each class. Respect your communal studios, and leave your work area in the same, or better condition, than you found it. Make an effort to work cleanly and to keep paint, ink, and solvents off furniture, easels, equipment, model stands and props. If spills do occur, clean them up.
- Be respectful of models. **DO NOT TALK TO THE MODEL WHEN THE MODEL IS POSING.** Students are prohibited from correcting or criticizing poses. Allow the model privacy for changing clothes, be considerate of working space in proximity to the model and use appropriate language when discussing the human form. Photographing the model is prohibited.
- Do not store dirty paint rags, mediums and/or solvents in lockers. All used solvents, materials and rags should be taken home. Do not discard solvents in the sinks. If you have questions about proper material clean up and disposal, please ask the instructor to review best practices.
- Fleisher is not responsible for students' artwork, tools, or equipment left on the premises. Rental lockers are available for a term/yearly fee for the storage of students' belongings. Make sure to pick

up your artwork on the day of your last class session. Any work left in the classrooms past the last class session may be discarded in preparation for the new term.

- Hazardous materials are prohibited in the Fleisher studios. This includes fixative, spray paint, epoxy and varnishes. New potential Hazardous Materials must be cleared with the Facilities Manager.
- New processes and techniques should be attempted only under the supervision of the instructor. If you don't know how to use a piece of studio equipment, stop, and ask the instructor or monitor for direction—they can help you learn how to safely use the equipment.
- Fire exits are clearly marked—make sure to familiarize yourself with exit locations. Do not block fire exits with easels, props, chairs.
- Smoking and vaping is not permitted anywhere in the Fleisher building, including fire escapes, or in the children's garden. Cigarette receptacles are located at designated areas outside the Catharine and Christian Street buildings.
- Please silence phones during class time and do not make calls. Camera phones may be used to take photographs for documentation or for note taking, at the discretion of the instructor; however, taking photographs of figure models is not permitted at any time.
- Alcohol consumption during class sessions is not allowed.

## Open Studio Policies

To facilitate a welcoming, communal atmosphere in the shared space of Open Studio, please acknowledge that you are willing to adhere to the following set of guidelines:

- Work independently in the studio without the help of instruction.
- Attend an orientation if you are a new student or have not received an orientation through a recent class at Fleisher. Orientations are offered on the evening of the first open studio session of the term, or by appointment with the studio technician for the area. For ceramics contact Chris Archer at [carcher@fleisher.org](mailto:carcher@fleisher.org) and for printmaking contact Alex McGady at [amcgady@fleisher.org](mailto:amcgady@fleisher.org).
- Respect everyone's working space, noise levels, and the use of shared equipment.
- Check in with the Studio Monitor when you arrive and before leaving the space.
- Contact the Open Studio Monitor or Manager of Adult Programs about any concerns, broken equipment, or special needs you may have.
- Begin cleaning up 30 minutes prior to the end of Open Studio hours.
- Exit the studio space at the end of Open Studio hours.
- Do not act in a disruptive or inappropriate manner, as this may result in having your Open Studio privileges suspended or removed.

***Failing to follow the Open Studio Guidelines may result in the loss of your Open Studio privileges.***